



**KEYFUEL TRANSACTIONS THROUGH
KEYFUELS TERMINAL**

1. CUSTOMER TAKES FUEL. CUSTOMER BRINGS IN KEYFUELS CARD.
2. PULL THE TRANSACTION DOWN LIKE ANY FUEL TRANSACTION.
3. TAKE THE KEYFUELS CARD AND SWIP IT ON THE TERMINAL SITUATED ON THE LEFT HAND SIDE TO TILL 1.
4. FOLLOW THE INSTRUCTIONS FOR THE TRANSACTION TO GO THROUGH.
5. REMEMBER TO TYPE IN THE RIGHT VOLUME AND VALUE.

HOWEVER REMEMBER THE VOLUME IS MOST IMPORTANT.

6. ONCE DONE TO TAKE THE TRANSACTION OFF THE TILL GO INTO OTHER PAYMENTS AND SELECT KEYFUELS.
7. TAKE A RECEIPT AND ATTACH IT TO THE RECEIPT FROM THE KEYFUELS TERMINAL.